

The *Annual Declaration* process is a requirement to retain a SAE J3300 certification. The *Annual Declaration* includes the *Code of Conduct* and must be agreed to and signed. Failure to agree to and sign the *Annual Declaration* and *Code of Conduct* may result in actions being taken on all SAE J3300 Driving Skills certifications held by the Driver.

Please return this document, including signatures for the *Annual Declaration* and *Code of Conduct*, to probitas@sae-itc.org or rich.demary@sae-itc.org.

The purpose of the *Annual Declaration* is to:

- Verify that all applicable maintenance requirements have been met for each certification held
- Reaffirm your agreement and commitment to the *SAE J3300 Driver Code of Conduct*
- Confirm compliance with any other governing body requirements, if applicable

SAE J3300 Annual Declaration

In the previous 12 months, have you:

YES NO

Failed to maintain a valid government-issued driver's license (e.g., suspension)?

Experienced a "Disqualifying" occurrence (e.g., DUI conviction)?

Had your driving privileges suspended (e.g., state issued or track/proving ground facility)?

Experienced any changes in your physical/health condition that may affect your ability to drive at the same level as certified for?

Failed to report any "At Fault" accidents to Probitas for SAE J3300 Oversight Review?

Had any complaints or disciplinary action taken against you while conducting SAE J3300 Driving Skills activities?

Failed to achieve the SAE J3300 Skill Maintenance (annual) requirements identified in SAE J3300 Appendix A (included on page 3 of this document)

Enter Signature

Date Signed

SAE J3300 Code of Conduct

As a condition for initial and continued certification, I understand that I am bound to act in accordance to the following J3300 Driving Skills Certification Code of Conduct:

1. I will ensure my actions, and the actions of personnel under my direct authority, are unbiased and trustworthy.
2. I will disclose to the Proving Ground or Test Track where I am conducting driving activities any threat to impartiality or confidentiality, that could be, or perceived to be, in direct conflict with my driving activities.
3. In my performance or actions during driving activities, I will not conduct myself in such a way that would bring the SAE TEVDS Committee, Proving Ground, Test Track, or Probitas Authentication into disrepute.
4. I will comply with all J3300 Driving Skills Certification requirements and procedures and will remain up-to-date with relevant changes to applicable industry standards and corresponding certification requirements.
5. I will not intentionally communicate false or misleading information.
6. I will not accept gifts, gratuities, commissions, discounts, or any other inducement during my driving activities that is, or could be perceived to be, offered in exchange for favorable treatment.
7. I will not disclose privately held information, or any other confidential information that is derived as a result of my driving activities, to anyone that could be considered as being outside the scope of the driving activities, unless I obtain written authorization to do so, or as required by law.
8. In the event my actions come into question and there is an alleged breach of this code, I will cooperate fully in any formal inquiry process.
9. I commit myself to this J3300 Driving Skills Certification Code of Conduct and any complaints, appeals, or disciplinary actions taken by the SAE TEVDS Committee, Proving Ground, Test Track, or Probitas Authentication as a result of a breach of this Code of Conduct.
10. I understand that any act in violation of this J3300 Driving Skills Certification Code of Conduct may result in disciplinary action being taken by Probitas Authentication, including issuing a formal warning, suspension of certification, or withdrawal of certification if the violation is found to be accurate and true.

I agree to the SAE J3300 Driving Skills Code of Conduct

I do not agree to the SAE J3300 Driving Skills Code of Conduct

Enter Signature

Date Signed

APPENDIX A - PREREQUISITES, MAINTENANCE, AND RECERTIFICATION

Table A1 - Prerequisite, maintenance, and recertification requirements by level

Certification	Purpose	Criteria (Tests for Certification)	Prerequisites (SAE J3300 Certifications)	Skill Maintenance (Annual Requirements)	Recertification (Years)
DL1	Access road only Basic requirement for non-procedure driving	Forward maneuverability	None	None	10
		Reverse maneuverability			
		Road navigation			
		Emergency braking			
DL2	Minimum for access to testing surfaces Any low-speed set driving procedure (sub-limit)	Skid recovery	None	≥4 hours of driving to set procedure	10
		Test maneuver			
		Sub-limit control/attentiveness			
		Emergency braking			
DL3	Near-limit handling up to 100 km/h (60 mph) Steady-state speed up to 160 km/h (100 mph)	Reverse maneuverability	None	≥4 hours driving to set procedure that includes some non-linearity	5
		Steady-state yaw control			
		Near limit control			
		Near limit control			
		Emergency braking			
		Reverse maneuverability			
DL4	Limit handling up to 120 km/h (75 mph) Straight-line speed up to 200 km/h (125 mph)	Sub-limit control/attentiveness	None	≥4 hours limit handling	5
		Transient yaw control			
		Limit pace and safe bail out			
		Limit pace consistency			
		Reverse maneuverability			
LM2	Minimum for access to low mu testing surfaces Any low speed set driving procedure on low mu (sub-limit)	Sub-limit control/attentiveness	None	≥4 hours of low mu driving to set procedure	10
		Steering/braking control			
		Skid recovery			
		Reverse maneuvers			
LM3	Near-limit handling up to 65 km/h (40 mph) Straight-line speed on low mu up to 90 km/h (55 mph)	Sub-limit control/attentiveness	None	≥4 hours of low driving to set procedure that includes some non-linearity	5
		Steady-state yaw control			
		Near limit control			
		Steering/braking control			
LM4	Limit handling on low mu up to 100 km/h (60 mph) Straight-line speed low mu up to 130 km/h (80 mph)	Reverse maneuverability	None	≥4 hours limit handling	5
		Transient yaw control (RWD)			
		Transient yaw control (FWD)			
		Transient yaw control			
TT1-L	Towing light (Class C) trailer <0.3 g lateral load	Sub-limit control/attentiveness	DL1	≥4 hours of towing light trailer	10
		Highway driving skills			
		City driving skills			
		Inspection			
TT1-H	Towing heavy (Class E) trailer <0.3 g lateral load	Written test	DL1	≥4 hours towing heavy trailer	10
		Highway driving skills			
		City driving skills			
		Inspection			
TT3-L	Towing light (Class C) trailer >0.3 g lateral load	Trailer sway response	DL3 and TT1-L	≥4 hours ≥0.3 g with light trailer (Class C or equivalent)	5
		Inspection			
TT3-H	Towing heavy (Class E) trailer ≥0.3 g lateral load	Trailer sway response	DL3 and TT1-H	≥4 hours ≥0.3 g with heavy trailer (minimum Class E or equivalent)	5
		Inspection			